

**STATE OF NEW HAMPSHIRE  
SCHOOL ADMINISTRATIVE UNIT #51  
PITTSFIELD SCHOOL BOARD**

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**MINUTES**

Pittsfield School Board Meeting  
January 3, 2019  
Pittsfield Middle High School

**I. CALL TO ORDER**

Members Present: Michael Wolfe, Chairperson  
Bea Douglas, Vice Chairperson  
Adam Gauthier  
Ted Mitchell

Others Present: John J. Freeman, Superintendent of Schools  
Melissa Brown, Director of College and Career Readiness  
Tobi Chassie, Director of Student Services (5:50 p.m.)  
Danielle Harvey, Dean of Instruction  
Derek Hamilton, Dean of Operations  
Kathy LeMay, Director of Interventions & Title I Manager  
Colby Wolfe, Site Council Representative  
Members of the Public

Chairperson Wolfe called the meeting to order at 5:36 p.m.

**II. AGENDA REVIEW**

No changes were made to the proposed agenda.

**III. ACTION ON AGENDA**

On a motion made by Mr. Mitchell and seconded by Mr. Gauthier, the Board voted unanimously to approve the agenda as proposed.

**IV. APPROVAL OF PREVIOUS MEETING MINUTES**

A motion was made by Mr. Gauthier and seconded by Ms. Mitchell to approve the minutes of the December 20, 2018, meeting. The Board voted unanimously to approve the minutes as written.

**V. PUBLIC INPUT**

Melissa Babcock stated there seems to be a misconception of what the early release days are for and what the benefit is for students; she suggested increased communications for better understanding.

## VI. STUDENT REPRESENTATIVE

Colby Wolfe stated January 3 was the first day of skiing and snowboarding and that many students are participating. Site Council continues to work on their Vaping Campaign. They are working to ensure representation on Site Council from middle school.

## VII. SUPERINTENDENT OF SCHOOLS

### A. Warrant Articles

Dr. Freeman explained to the Board that if the school lunch warrant article is defeated, the district cannot spend the money on the program.

Dr. Freeman further explained that according to the district's attorney, the district could adopt an RSA to accept grant funds until it is rescinded. Financial Manager Sally Blanchette believes this has been done and the district could change the practice of listing this as a separate warrant article. Due to the late date, it was recommended the Board wait and do that next year and to maintain the current warrant articles for the March meeting.

According to Dr. Freeman, the district's attorney advises the Board that they can make adjustments to money items in the warrant articles up to five days prior to the Budget Committee Public Hearing.

Bob Shifferle, chair of the Pittsfield Budget Committee, had asked if the administration would modify the budget proposal and default budget if there were changes, especially in special education costs. Dr. Freeman distributed information relative to five new paraprofessional positions and one out of district placement, which had been added since the budget was first proposed.

Ms. Chassie explained that four of the five paraprofessional positions were due to students moving in to the district and one was to attempt avoiding an out-of-district placement. The out-of-district placement was a placement made by the Court.

On a motion made by Ms. Douglas and seconded by Mr. Mitchell, the Board unanimously approved the warrant articles.

### B. Policies

Dr. Freeman proposed the following policies: Policy JLCE, Emergency Care and First Aid; Policy JLCJ, Concussions and head Injuries; Policy JLCK, Special Physical health Needs of Students; Policy JLD, School Guidance and Counseling Program; Policy JLDBA, Behavior Management and Intervention; Policy JLF, Reporting Suspected Child Abuse or Neglect; Policy JLIA, Supervision of Students; Policy JLIE, Student

Automobile Use; Policy JLIF, Receipt of and Use of Sex Offender Registry Information; Policy JRA, Student Records and Access; Policy JRB, Confidential Student Information.

A motion was made by Mr. Mitchell and seconded by Ms. Douglas to approve the policies. Discussion ensued regarding typographical errors. The motion carried unanimously with the changes noted.

C. Superintendent Absences

Dr. Freeman notified the Board of his impending absence in January for several days due to family considerations.

D. Coming Event

Dr. Freeman provided the School Board with a list of coming events.

VIII. SCHOOL BOARD – None

IX. COMMITTEE ASSIGNMENTS

A. Budget Committee: Ms. Asdot

B. Drake Field & Facilities: Mr. Wolfe

C. Negotiations – Ms. Asdot and Ms. Douglas

D. Foss Family Scholarship Foundation – Mr. Mitchell

X. PUBLIC INPUT (Second Session) – None

XI. ADJOURNMENT

On a motion made by Ms. Douglas and seconded by Mr. Mitchell the Board voted unanimously to adjourn the meeting at 6:00 p.m.

Respectfully submitted,

Danielle Harvey  
Tobi Chassie  
Recording Secretary