

APPROVED BY THE PITTSFIELD SCHOOL BOARD

**STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE UNIT #51
PITTSFIELD SCHOOL BOARD**

MINUTES

Pittsfield School Board Meeting
May 19, 2022
Pittsfield Middle High School

I. CALL TO ORDER

Members Present: Adam Gauthier, Chairperson
Sarah Duval
Molly Goggin

Others Present: Bryan Lane, Interim Superintendent
Jessica Bickford, Director of Student Services
Mike Wiley, Principal, PES
Members of the Public

Chairman Gauthier opened the meeting at 5:45 p.m.

II. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Gauthier.

III. AGENDA REVIEW

The following items were added:

- Nominations (Mr. Lane)

A non-public session will be required, according to Mr. Lane.

IV. ACTION ON AMENDED AGENDA

On a motion made by Ms. Goggin and seconded by Ms. Duval, the Board unanimously approved the amended agenda.

V. APPROVAL OF PREVIOUS MEETING MINUTES

The minutes of the May 5, 2022 meeting were considered. Changes include on page one, changing Susan to Sarah Duval and beginning on page three, change Roman numerals to be in sequence. On a motion made by Ms. Duval and seconded by Ms. Goggin, the minutes were unanimously approved as amended.

The minutes of the May 5, 2022 non-public meeting were considered. On a motion made by Ms. Goggin and seconded by Ms. Duval the Board unanimously approved the minutes as written.

VI. PUBLIC INPUT

Dan Schroth stated that he was not in favor of the sentiments expressed by a citizen in a recent publication of the Pittsfield Post.

VII. DIRECTOR OF STUDENT SERVICES

A. District Determinations

Ms. Bickford provided a packet of information regarding special education indicators of success that are measured by the NH Department of Education.

Discussion ensued regarding the efforts being made to reduce the number of students that opt out of statewide assessments each year. The federal government requires 95% participation; only two students not taking the assessment would influence this determination.

B. Preschool Screenings

Ms. Bickford stated that preschool screenings are scheduled for Friday, May 20, 2022. The screening service fulfills special education child find obligations and finds typical age-mates for students with special needs in the preschool program.

VIII. INTERIM SUPERINTENDENT

A. Staffing and Contracts

Mr. Lane reviewed the status of nominations and hiring of new staff. Discussion ensued regarding the role of the Board in hiring administrative positions. It was determined that the Board will do a final interview for positions of assistant principal for PES and the director of student services.

Contracts, according to Mr. Lane, have gone out for professional staff and will go out soon for support staff.

B. Footwork Fridays

Footwork Fridays have been suspended until further notice until insurance issues can be resolved.

C. Heating

The heating systems have been turned off for the summer.

D. Team Harriman Design Feasibility Study

Mr. Lane has reached out to Team Harriman Design for information relative to the feasibility study that is in process.

E. Drake Field Use Request

Mr. Wiley reviewed a request for the use of Drake Field. The PES PTO would like to use Drake Field for July 22 and 23, 2022. On a motion made by Ms. Goggin and seconded by Ms. Duval, the Board voted unanimously to approve the use of Drake Field by the PES PTO.

F. Bids

Mr. Lane asked the Board for permission to order two dumpsters, one for each school. He reported that he has a bid for \$21,600 for two dumpsters. On a motion made by Mr. Gauthier and seconded by Ms. Goggin, the Board voted unanimously to approve the bid of \$21,600 for two dumpsters.

Mr. Lane recommended Summer Scape for \$15,000. On a motion made by Mr. Gauthier and seconded by Ms. Goggin, the Board voted unanimously to approve the amount of \$15,000 for field maintenance for Drake Field.

IX. SCHOOL BOARD

A. Policies - First Reading

The following policies were presented for the first reading:

- Policy DRF, District Reserve Fund Administration
- Policy DIE, Audits
- Policy DGA, Authorized Signatures
- Policy EDC, Authorized Use of School-Owned Materials and Equipment
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B. Nominations

Mr. Lane nominated Quinn Boyce for the position as PMHS English teacher. On a motion made by Mr. Gauthier and seconded by Ms. Goggin, the Board voted unanimously to approve the hiring of Mr. Boyce.

Mr. Lane nominated Todd Rudis for the position of special education teacher at PMHS. On a motion made by Ms. Goggin and seconded by Ms. Duval, the Board voted to approve the hiring of Mr. Rudis with Ms. Duval and Ms. Goggin voting in the affirmative and Mr. Gauthier abstaining from the vote.

Mr. Lane nominated Kim Coronati for a Kindergarten teaching position at PES. On a motion made by Ms. Duval and seconded by Ms. Goggin, the Board voted unanimously to approve the hiring of Ms. Coronati.

Mr. Lane nominated Misty Hood as a special education teacher at PES. On a motion made by Mr. Gauthier and seconded by Ms. Duval, the Board voted unanimously to approve the hiring of Ms. Hood.

C. Policies - Second Reading

The following policies were presented for the second reading:

- Policy CHCA, Approval of Handbooks and Directives - approved as written.
- Policy ILBA, Assessment of Educational Programs - On a motion made by Mr. Gauthier and seconded by Ms. Goggin, the Board voted unanimously to change Dean of Instruction to Principal or designee in Policy ILBA.
- Policy JG, Assignment of Students to Classes and Grade Levels - On a motion made by Mr. Gauthier and seconded by Ms. Goggin, the Board voted unanimously to change Dean of Instruction and Director of College and Career Readiness to administrative leadership team and to change School Board to Board in Policy JG.
- Policy JH, Attendance, Absenteeism, and Truancy - On a motion made by Ms. Goggin and seconded by Mr. Gauthier, the Board voted unanimously to change Dean of Operations to Principal in Policy JH.

X. COMMITTEE ASSIGNMENTS

- A. Budget Committee Representative
- B. Drake Field and Facilities
- C. Negotiating Team
- D. Foss Family Scholarship

XI. NEXT MEETING

The next meeting of the Board is scheduled for Thursday, June 2, 2022 at 5:30 p.m. in the Pittsfield Middle High School Media Center.

Mr. Gauthier announced that Mr. Louie Houle has been appointed as the fifth member of the Board. He will be joining the next meeting.

XII. PUBLIC INPUT

Mr. Schroth received assurance that the Board has the materials he has provided for a conversation scheduled for the next Board meeting.

XIII. NON-PUBLIC

At 6:28p.m. a motion was made by Mr. Gauthier and seconded by Ms. Duval to enter into a non-public session under the authority of RSA 91-A:3 (c) to discuss personnel. The Board was polled and voted unanimously to enter into a non-public session (Ms. Duval, yes; Mr. Gauthier, yes; Ms. Goggin, yes).

At ___ p.m. a motion was made by ___ and seconded by ___ to exit from a non-public session. The Board was polled and voted unanimously to exit the non-public session (Ms. Duval, yes; Mr. Gauthier, yes; Ms. Goggin, yes).

XIV. ADJOURNMENT

A motion was made by ___ and seconded by ___ to adjourn the meeting. The Board voted unanimously to adjourn the meeting at ___p.m.

Respectfully submitted,

Tobi Gray Chassie
Recording Secretary