

# DEPOSIT SLIP WORKSHEET

Upon completion, please submit to the Administrative Assistant.

CURRENCY		CHECKS RECEIVED AS FOLLOWS:	
DENOMINATION	AMOUNT	NAME	AMOUNT
Ones		1.	
Fives		2.	
Tens		3.	
Twenties		4.	
Fifties		5.	
Other		6.	
<b>Total Currency</b>		7.	
		8.	
		9.	
COIN		10.	
Pennies		11.	
Nickels		12.	
Dimes		13.	
Quarters		14.	
Other		15.	
<b>Total Coin</b>		<b>Total Checks</b>	

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<b>ACCOUNT NAME:</b>	
<b>SOURCE OF FUNDS (i.e., fundraiser, etc.):</b>	
<b>SUBMITTED BY:</b>	<b>DATE:</b>
(YOUR NAME)	

TOTAL CURRENCY	
TOTAL COIN	
TOTAL CHECKS RECEIVED FOR DEPOSIT	
<b>TOTAL DEPOSIT</b>	

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### OFFICE USE ONLY

**Date Deposited** \_\_\_\_\_  
**Deposit Verified by** \_\_\_\_\_  
**Total Received** \_\_\_\_\_  
**Account Credited** \_\_\_\_\_