

PITTSFIELD SCHOOL DISTRICT

Process Name: Professional Learning			Sub-Process Name: Professional Growth Plan – Individual			
Sub-Process Source: Professional Learning Task Force						
Version #: 1			Date: May 5, 2014			
Process Drivers (check): () 1. Values/Vision/Mission/GPs () 2. District Goals () 3. Logic Model/SCL Workplan () 4. NEASC Standards (X) 5. Other: Professional Learning						
Process Driver Comments:						
Process Links: Form – Professional Growth Plan – PL002						
Comments	Process Steps		Process Steps		Process Steps	Comments
			1. Employee completes 3-year cycle or begins employment			
<ul style="list-style-type: none"> For new employees, this begins in the fall; for current employees this begins in the spring 			2. Employee reviews data to create a plan			<ul style="list-style-type: none"> Data may include: <ul style="list-style-type: none"> ✓ Reflection on Essential 8 rubric (or all 22 elements every 3 years) ✓ Logic model ✓ District goals ✓ Review existing personal learning plan goals (continue or modify)
	Revise and resubmit until approved	N O	3. Supervisor considers plan; Approve?			
			YES			
			4. Begin professional learning			
			5. Attend PG&E team and ALT presentation on district goals for			

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				ensuing school year			
New employees are not required to have a Student Learning Objective (SLO)				6. Set Student Learning Objective (SLO) with team			Data may include: <ul style="list-style-type: none"> ✓ Previous SLO ✓ Student achievement data ✓ District / Building goals
				7. Revise learning goals, as appropriate			
				8. Employee submits professional learning plan to supervisor for approval			
	Revise and resubmit until approved	N O		9. Supervisor considers plan; Approval?			
				YES			
				1. Employee possess an approved 3-year professional learning plan			